

# MARSHALL UNION MANOR

2020 NW NORTHRUP STREET  
PORTLAND, OR 97209-1649  
TELEPHONE: (503) 225-0677  
FAX: (503) 225-0117



Dear Prospective Resident:

Thank you for your inquiry regarding residency at Marshall Union Manor. The Manor is a 242 unit not-for-profit apartment complex for the elderly situated in Northwest Portland close to Good Samaritan Hospital. Enclosed are brochures and other printed matter which contain pertinent information regarding the Manor as well as the Application for Residency and other necessary paperwork to be completed to apply to the Manor. If you are interested in also applying at Kirkland Union Manor or Westmoreland's Union Manor, you will need to contact their office directly to request their Criteria for Residency as each facility maintains building specific criteria.

You must complete all pages of the Application packet and sign the enclosed Reference Checklist where indicated. After receipt of these completed forms, your application will be reviewed. If your application is not accepted, you will be notified and given 14 days to appeal that denial. Otherwise, you will be notified and placed on our waiting list.

**Marshall Union Manor is a smoke free facility. No tenant or guest will be allowed to smoke anywhere on the entire premises including but not limited to apartments, the common area, elevators, stairwells, hallways, landings, garden, sidewalks and parking lot except in the one designated marked smoking area at the east end of the Manor.**

Marshall Union Manor offers rental assistance to those who qualify under regulations of the Section Eight Program of the United States Department of Housing and Urban Development. The amount of rent you would pay is calculated at 30% of your adjusted gross income. Rent does include all utilities except telephone, cable television or meals purchased in our dining room.

Please be aware that waiting time for an apartment is given only as an approximate period of time. Due to the length of our waiting list, there is no method to determine an exact waiting time. We ask that you contact our office periodically as to your status on the waiting list. This will keep you informed as well as helping us keep our waiting list updated. If any information on your application changes such as an address and/or telephone number, we ask that you notify us immediately in order to keep your application information current.

Sincerely,

A handwritten signature in blue ink that reads "Corey R. Hill". The signature is written in a cursive style with a clear, legible name.

Corey R. Hill  
Administrator  
Marshall Union Manor

**PLEASE SUBMIT A COPY OF YOUR SOCIAL SECURITY CARD AND PICTURE IDENTIFICATION. IF APPLICABLE, ALSO A COPY OF YOUR INSURANCE CARD.**

